

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of July 12, 2010
DATE: July 12, 2010

PLEDGE OF ALLEGIANCE – Lahari Yellamanchili, Pleasantdale Elementary

6. ORDINANCES

7. RESOLUTIONS

A. Agreement between Village, Destihl 3, and Opus Real Estate

Attached please find a revised agreement between the Village of Burr Ridge, Destihl and Opus, along with a revised copy of the Letter of Credit. It is my understanding that Trustee Dave Allen will be reviewing documents to determine the financial status of Destihl over the weekend and will report to the Board on Monday evening. Village Attorney Terry Barnicle will also be present on Monday evening to update the Board on the revisions that were made to the proposed agreement and Letter of Credit.

Board direction is requested.

B. Subdivision Improvements – Heritage Estates Subdivision

Attached is a resolution accepting the subdivision improvements for the Heritage Estates Subdivision. The improvements are substantially completed except for a few punch list items. The Village Engineer recommends acceptance of the improvements subject to completion of the punch list.

It is our recommendation: that the Board approves the Resolution.

C. Subdivision Improvement Deadline – Cross Creek Subdivision

Attached is a resolution extending the improvement deadline for the Crosscreek Subdivision. The two year deadline is July 14, 2010. The subdivision improvements are completed except for punch list items and required approval of the sanitary sewers by the Metropolitan Water Reclamation District. It is unknown how long before MWRD approval is obtained so a 6 month extension is recommended.

It is our recommendation: that the Board approves the Resolution.

8. CONSIDERATIONS

A. Police Station/Village Hall Way Finding Sign

Attached is a rendering of a new way finding sign for the Village Hall and

Police Station. The sign is part of a proposed overall sign package for the new municipal campus. Our suggestion is that signs for the municipal campus would include the subject way finding sign and a wall sign on each of the two buildings. The existing wood sign that identifies the Village Hall would be removed after the new wall sign for the Village Hall is in place. Although the wall sign for the Police Department will be installed with the completion of the building, the proposed wall sign for the Village Hall has yet to be designed and budgeted.

The design of the way finding sign and the proposed wall signs will be consistent with the Village's recently constructed signs on County Line Road as well as the existing signs in the Village Center.

Also attached is a proposal from Design Group Signage Corporation for the fabrication and installation of the sign. The cost for the sign is \$6,875.00. Design Group is the fabricator for all of the above mentioned signs.

It is our recommendation: that the Board approves the sign and awards a contract to Design Group Signage Corporation for the fabrication and installation of the way finding sign for the Village Hall and Police Station.

B. M.A.P. Contract – Police Supervisors

At long last, a union contract between the Village of Burr Ridge and the Metropolitan Alliance of Police, who represents the Village Sergeants and Corporals, has been signed by the Union and is ready for Village Board approval. The last outstanding issue concerning solicitation was handled through a memorandum of agreement, using language provided by the Village.

It is our recommendation: that the agreement be approved and the Mayor be authorized to sign the contract.

C. Copier for New Police Facility

Included in the list of the new Police facility's FF&E is \$10,000 for a new copy machine. Attached please find a report from Police Chief John Madden, indicating that his department has looked at several different copy machines and determined that the Toshiba 3530C is the best fit for the department. Having made that decision, pricing from three vendors that sell the Toshiba 3530C was obtained as follows:

Proven Business Systems	-	\$9,043
		Service \$98.00 per month
Core Print Solutions	-	\$9,140
		Service \$105.00 per month
Imagetec	-	\$9,558
		Service \$161.00 per month

References were checked on the low bidder, Proven Business Systems, of Tinley Park, including four local Police Departments. Three departments were contacted and all spoke very highly of the equipment and timely response from Proven Business Systems Technical Support Team.

With this in mind, **it is our recommendation** that a contract be awarded to Proven Business Systems for the purchase of the Toshiba 3530C copy machine in the amount of \$9,043, with a service contract in the amount of \$98.00 per month.

D. Appoint Dehn Grunsten as Alternate to Plan Commission

Mayor Grasso is recommending the appointment of Dehn Grunsten as Alternate to the Plan Commission for a three-year term expiring July 1, 2013. Ms. Grunsten is a resident at 928 Prairie Ridge Court and currently the President of the Madison Club Homeowners' Association. Ms. Grunsten has also been a member of the Downtown Burr Ridge Events Planning Committee since May of 2007.

It is our recommendation: that the recommendation to appoint Dehn Grunsten as Alternate to the Plan Commission be approved.

E. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$826,395.00 for all funds, plus \$185,138.86 for payroll, for a grand total of \$1,011,533.86. The Vendor List includes the following special amount:

- \$569,793.00 – Harbour Contractors for payment #10 for Police Station construction

It is our recommendation: that the Vendor List be approved.